

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on Monday the 13th day of May 2024.

Present: Kenneth Martin, Supervisor
Robert O'Connor, Councilmember
Jacquelyn McLean, Councilmember
Jane Sion, Councilmember
James Hotnich, Councilmember
Becky Jo Summers, Town Clerk
Chris Gerling Highway Superintendent
James Musacchio Attorney for Town

Also Present: David Gamel, Marla Reighard, Christine Agle and Mark Halloran

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

RESOLUTION # 122: AGENDA APPROVAL

Motion made by Supervisor Martin, seconded by Councilmember Hotnich that the agenda be accepted as presented.

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
Nay 0

Resolution # 123: MINUTES APPROVAL

Motion made by Councilman McLean, seconded by Councilmember O'Connor to approve the minutes of the April 8, 2024 meeting as presented.

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
Nay 0

RESOLUTION # 124: APPROVE 2024 BUDGET TRANSFERS AND MODIFICATIONS

Motion made by Councilmember Hotnich, seconded by Councilmember O'Connor to approve the following 2024 Budget Modifications:

Create Collins Center Park Improvements Capital Project Budget

Revenues:

\$200,000.00 Budget Line H21 5301 Transfer from General Fund Part-Town Budget Line A9950.8

Appropriations:

\$ 28,000.00 Budget Line H21-1440.20 Engineering
172,000.00 Budget Line H21-7110.24 Construction

Budget Transfers

From:	To:	
A1990.40 Contingent	A1910.40 Unallocated Insurance	\$ 70.00

B7110.22 Parks Improvement	B9950.8 Transfer to Capital Projects	\$ 200,000.00
----------------------------	--------------------------------------	---------------

Budget Modification – Water District 1

Appropriations

Increase Budget Line: SW1 8340.4 Transportation & Distribution – Contractual by \$16,895.84 from \$7,000.00 to \$23,895.84

Revenues

Increase Budget Line: SW1 2680 Miscellaneous Revenues Insurance Recoveries by \$16,895.84 from \$0.00 to \$16,895.84

Budget Modification – A Fund (reflecting J CAP Grant)

Appropriations

Increase Budget Line: A1110.4 Justices – Contractual Expenses by \$17,875.34 from \$9,000.00 to \$26,875.34

Revenues

Increase Budget Line: A3021 State Aid – Court Facilities by \$17,875.34 from \$0.00 to \$17,875.34

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin

Nay 0

Approval / Adoption of Abstract

Resolution # 125: **ABSTRACT APPROVAL**

Motion by Councilmember McLean seconded by Councilmember Hotnich that the bills be paid on abstract #5 for 2024 dated May 13, 2024 for listed vouchers # 215 - 286 for \$ 112,913.99:

5 of 2024

General – Townwide	18,796.43	Special Refuse Fund	2,375.66
General – Part Town	7,454.66	Water District # 1	35,852.55
Highway	39,196.40	Water District # 3	6,254.24
Parking Lot Improvements	1,701.49	Water District # 4	<u>457.84</u>
Street Lighting	824.72	Total	\$ 112,913.99

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin

Nay 0

Guest

Erie County Legislator John Mills brought the audience up some on items that have been done in the Legislature. A law was passed regarding taking sales tax of heating bills. Some grants have been given out to the Collins Library, Peace of the Pie and Rolling Hills.

Public Access

Marla Reighard of Main Street addressed the Board about her neighbor who has been dumping trash and rubbish on her own property and has not taken care of her lawn or property. There is an abandoned vehicle in her driveway. The Health Department has been in contact with the neighbor and she refused to do anything.

Supervisor Martin said he will check this out and contact our Property Maintenance personnel.

Reports of Department Heads and committees`

Building and grounds committee report was gone through by Councilmember Hotnich.

Dog Control – Supervisor Martin read the mileage report for April.

Highway, Transfer Station and Parks report was read by Chris Gerling, Highway Superintendent. Liberty Fest is starting to work on the July event. Supplies have been ordered.

Recreation – will run from July 8th through August 16th.

Senior's program will end with their last luncheon on May 21st.

Town Clerk had sales in April 2024 of \$7,797.35 with the Town's portion \$7,703.85 and collected \$23,504.09 in taxes for a total received of \$2,438,736.33.

Water department report was read. There was a lightening strike at the Collins storage building and a lot of damage was done. Gowanda water will have to go into each house to check on the copper / lead lines. All lead lines will have to be replaced. District #1 has had 140 out of 393 services done and District #3 has had 25 out of 165 services checked out.

Board Reports

Councilmember O'Connor attended the liberty fest meeting, building and grounds meeting, participated in interviews for recreation and additional interviews, conference call with DOCS regarding water systems connection, attended pre-construction meeting regarding the parking lot and drainage projects and audited the vouchers.

Councilmember McLean worked on "Welcome to Collins" signs project, talked with Howie regarding both parks, attended the Liberty Fest meeting and the building and grounds meeting, did compost bin distribution at the Town Hall, participated in interviews for recreation and additional interviews, attended pre-construction meeting regarding the parking lot and drainage projects, updated the website and face book and reviewed the vouchers.

Councilmember Sion attended the building and grounds meeting, the NEST meeting, Senior's and reviewed the vouchers.

Councilmember Hotnich attended the building and grounds meeting.

Supervisor Martin attended the EC Assoc of Erie County Govt's meeting, the pre-construction meeting on the parking lots and attended the NEST meeting. Had a zoom meeting with corrections regarding re-drafting the agreement for the ten-foot water line connection that has not been done yet. Mark Halloran asked about tying into the drainage receiver at the Collins Fire Hall. Mr. Martin stated that he will let Mr. Halloran know when that project starts. I should take approximately one month to do the three parking lots.

Old Business

Discussion on the highway white barn demolition covered the walk-through that found asbestos on the roof and windowpanes. Discussed having the asbestos removed and a local contractor could crunch up and haul the building away.

New Business

1. Resolution needed to approve hiring 2024 summer recreation employees

RESOLUTION # 126: APPROVE HIRING OF 2024 SUMMER RECREATION EMPLOYEES

Motion made by Councilmember Hotnich, seconded by Councilman O'Connor that the following resolution is:

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
 Nay 0

WHEREAS, the Town of Collins sponsors a Summer Recreation program for the purpose of providing activities for the youth of our Town and to provide employment, and

WHEREAS, the Town wishes to fill the positions necessary to carry out this program, and

WHEREAS, the Town advertised for the positions of Recreation Supervisor PT and Recreation Attendants and the Personnel Committee, along with the Recreation Director interviewed 16 of the 16 applicants responding to this ad.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Collins follow the recommendations of the Personnel Committee and hire the following applicants for the 2024 summer program to run from Monday, July 8, 2024 through Friday, August 16, 2024.

Recreation Supervisor PT at \$ 17.41 per hour: Thomas McMullen

Recreation Attendants at \$ 15.20 per hour: Erin Barker, Holland Browning, Alivia Capozzi, Carter Capozzi, Malarie Carroll, Quentin Centner, Hailey Christopher, Josalyn Degenfelder, Gracie Eddy, Addison Kota, Madilyn Pawlak, Emily Pound, Cecelia Young
Paige Szalay (Alternate)

2. Resolution needed to approve upgrade to courtroom security system

RESOLUTION # 127: APPROVE UPGRADE TO TOWN HALL SECURITY SYSTEM

Motion made by Supervisor Martin, seconded by Councilman Sion that the following resolution is:

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
 Nay 0

WHEREAS, the Town of Collins is updating the security system at the Town Hall, and

WHEREAS, Justice Kinnaird has secured a Justice Court Assistance Program (JCAP) Grant which will provide \$ 5,573.50 toward the \$ 6,364.00 upgrade by Doyle Security Systems, leaving a balance of \$ 790.50 to be sourced from outside the JCAP Grant.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves that \$ 790.50 of Town Budget Line A1620.22 Shared Services Equipment be appropriated to the Town Hall Security System upgrade.

3. Resolution needed to approve walkway work at Pine Grove Cemetery

RESOLUTION # 128: PINE GROVE CEMETERY ASSOCIATION REQUEST FOR FUNDING TO UPGRADE ENTRANCE WALKWAY

Motion made by Councilmember McLean, seconded by Councilman Hotnich that the following resolution is:

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
 Nay 0

WHEREAS, the Pine Grove Cemetery Association Board of Directors, has made a request of the Collins Town Board to supply labor and materials to upgrade the entrance walkway to the Pine Grove Cemetery, and

WHEREAS, NYS General Municipal Law §165-a adopted in 2010 allows municipal corporations to provide funding, goods/or services to a public cemetery corporation, and

WHEREAS, the Collins Town Board wishes to assist the Pine Grove Cemetery Association with this matter.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves to provide labor and materials to upgrade the entrance walkway to the Pine Grove Cemetery.

AND BE IT FURTHER RESOLVED that the funds be taken from the 2024 Town Budget Line A8810.400 – Cemeteries.

4. Resolution needed to approve town employee attendance at Southern Tier West 29th annual Local Government Conference

RESOLUTION # 129: AUTHORIZE PRE-PAYMENT OF TOWN EMPLOYEE REGISTRATIONS TO ATTEND JUNE 6, 2024 LOCAL GOVERNMENT CONFERENCE

Motion made by Councilmember Sion, seconded by Councilman McLean that the following resolution is:

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
 Nay 0

WHEREAS, the Town desires that its employees attend training sessions relative to their positions within the Town, and

WHEREAS, The 2024 Local Government Conference presented by the Southern Tier West Regional Planning & Development Board to be held on June 6, 2024, will be presenting training sessions related to most Town positions.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby authorizes pre-payment of registration fees for nine Town employees wishing to attend the 2024 Local Government Conference, at \$ 50.00 each.

With no further business, on a motion of Councilmember Hotnich seconded by Supervisor Martin the meeting was adjourned at 8:25 PM.

Becky Jo Summers, Town Clerk